

2025 Spring Semester (First Half) Admission Guide for International Students





2025 Spring Semester, Admission Guide for International Students

I. Admission Schedule (Spring/ First half Semester, Starts in March, 2025)

● Undergraduate(Bachelor)/Graduate

Schedule	Admission for foreigners (Undergraduate & graduate school)	Method				
	- Foreigner whose parents are both foreigners - Foreigners who has completed all education courses abroad					
Application & document submission (Payment of screening fee)	- 1st : 2024.09.09(Mon) – 09.19(Thu) - 2nd : 2024.09.20(Fri) – 09.27(Fri)	- Submit in person, by mail, or otherwise (e-mail, etc.) - Only those who paid the admission fee within the period can supplement their document submission - Recruitment unit divided into 1st and 2nd rounds to confirm minimum number of students for each major. - Copies of supporting documents can be submitted by e-mail(iec.hansei@gmail.com). ⇒ Original files must be submitted within a later period.				
Document submission supplementation period	Until 2024.10.04.(Fri)	- For graduates, submit certificate of enrollment and transcript. (Documents issued during the application period) - If you do not submit the documents within the deadline, you will not be able to apply for the interview. - Based on the arrival date, not by the dispatch date. (Excluding documents related to final academic document for prospective graduates)				
Interview schedule information	2024.10.07(Mon) ~ 10.10(Thu)	- Each applicant will be notified via email or other methods. - No separate notification to recommended universities and commissioning organizations.				
Document & Interview Selection Schedule	2024.10.14(Mon) ~ 2024.10.26(Sat)	- Integrated admissions screening for 1st and 2nd round applicants - Korean residents: face-to-face interview (video interview in some cases) - Overseas residents: video or phone interview ※ Original submission deadline for those submitting copies of final academic records: 2024.11.03.(Sun) - For art/design majors, there may be a practical evaluation.				
Admission Evaluation	2024.10.29.(Tue)	- International Exchange Committee (Planned)				
Announcement of admission results	2024.11.01.(Fri) ~ 11.05.(Tue)	- Notification of admission results to applicants individually				
Distribution & payment of tuition bills	Announcement date of admission results ~ 2024.11.12.(Tue)	- Admission will be canceled if tuition is not paid by the designated deadline. (Remit by indicating the English name of the successful candidate)				
Issuance of Admission Letter	Scheduled to be issued individually after confirmation of tuition payment					
Submit documents proving your final academic background	Until 2025.02.21(Fri)	- Limited to those expected to graduate - Final academic records (including transcript) <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Non-China</td> <td>Choose one (Submit original). 1. Apostille or 2. Graduation certificate certified by Korean consulate</td> </tr> <tr> <td>China</td> <td>Copy of degree certificate, copy of diploma, graduation certificate(original) (http://www.chsi.com.cn)</td> </tr> </table> - If not submitted within the deadline, issuance of the admission letter will be cancelled.	Non-China	Choose one (Submit original). 1. Apostille or 2. Graduation certificate certified by Korean consulate	China	Copy of degree certificate, copy of diploma, graduation certificate(original) (http://www.chsi.com.cn)
Non-China	Choose one (Submit original). 1. Apostille or 2. Graduation certificate certified by Korean consulate					
China	Copy of degree certificate, copy of diploma, graduation certificate(original) (http://www.chsi.com.cn)					
Orientation	2025.02.27(Thu) [Planned]	- Subject to change in the future				
Start of semester	2025.03.03(Mon)					

※ The above recruitment schedule may change depending on school circumstances.

II. Eligibility for application(Identity & language)

1. Qualifications for application

- A. Applicants who are eligible for admission through the special admission program for foreigners
 - Both the applicant and his/her parents should be foreigners.
 - If you acquire alien status later due to a change in nationality, you will not be eligible.
 - Korean nationals with multiple nationalities are not eligible.
- B. Regular school graduates
 - Those who have graduated(or are expected to graduate) from a domestic or foreign high school course or higher
 - A person who has completed at least 12 years of school curriculum equivalent to elementary, middle, and higher education in Korea abroad.
 - If you have received training in two or more countries, the total training period must be at least 12 years.
 - Educational background such as domestic or foreign high school qualification exam, home schooling, cyber learning, etc. are not recognized.
- C. Language Proficiency is required
 - Those who have level 3 or higher in the Test of Proficiency in Korean (TOPIK) (level 2 or higher in arts and physical education)
 - ※ In addition to TOPIK, the Ministry of Justice's Social Integration Program and King Sejong Institute Korean standards are additionally recognized.
 - ※ In addition to TOPIK, the Ministry of Justice's Social Integration Program and Sejong Institute Korean language standards are also accepted.
 - Ministry of Justice Social Integration Program: (Freshman students) Completion of Step 3 or score of 61 or higher in pre-assessment
 - King Sejong Institute Korean standard: (Freshman) Completion of Intermediate Level 1
- D. Applicants with documents and supporting materials
- E. Applicants who meet the application qualifications set forth in the university's foreign recruitment guidelines
- F. Applicants who apply more than 6 times during rolling admissions(undergraduate courses) may have their applications canceled.
- G. Transfer applicants
 - Undergraduate course: Those who are eligible for admission through special screening for foreigners, have graduated (or are expected to) graduate from a junior college, or have completed at least 2 years at a domestic or foreign university or a school with equivalent qualifications, and wish to transfer to the second or third year of our university.
 - Graduate school: Those who are eligible for admission through special screening for foreigners, have completed at least 2 semesters at a domestic or foreign graduate school or a school with equivalent qualifications, and wish to transfer to our graduate school for at least 2 semesters.
 - Transfer grade/degree and recognized credits may be adjusted during the undergraduate and graduate school international transfer selection process.

III. Notice

1. The grades and evaluation details of the admission process are not disclosed
2. Submitted application and documents cannot be canceled or changed and will not be returned.
3. Self-introduction and academic plan must be written in Korean. (undergraduate applicants do not need to write a academic plan).
4. If you interfere with fair student selection by applying or cooperating through fraudulent methods, your admission may be invalidated and you may be subject to separate punishment.
5. All details of this recruitment guideline are not individually announced to applicants, so applicants must be fully familiar with the contents. All disadvantages arising from lack of acquaintance are the responsibility of the applicant.
6. All matters after admission are subject to the school regulations and related committee regulations.
7. In case of application at the counter, it is based on the time the university received the applicant's application. In case of mail application, it is based on the time when the mail is received by the university.
8. Applicants have an obligation to familiarize themselves with the detailed information regarding the announcement of successful applicants(schedule, notification method, other precautions, etc.) and confirm whether or not they have been accepted.
9. Applicants should always check related notices on the school website(www.hansei.ac.kr) and International Exchange Team's website(<http://hsiec.hansei.ac.kr>) during the admissions process and follow the instructions.
10. When submitting a portfolio(music major only), only songs in Italian, German, French, English, and Korean are accepted(songs in Chinese are not allowed).
11. Applicants must check the degree name of the department and major they are applying for. (Refer to the department and major information pages in the application guidelines).
12. Submitted documents will not be returned(if financial proof and other documents are required, obtain and prepare at least two copies).
13. Submission of documents and payment of admission fee must follow the procedures below.
 - 1) Admission consultation phone number: +82-31-450-9870(Korean & English consultation), +82-31-450-5216 (Chinese consultation)

- 2) Combine the application form and related documents into one PDF file and submit via e-mail
[E-mail iec.hansei@gmail.com ⇨ Review and approval by International Exchange Team admissions manager ⇨ Payment of admission fee]
- 3) Payment of admission fee
[Applicant must enter English name ⇨ Review and approval by International Exchange Team Admissions Manager ⇨ Send original documents]
[Only payments made by the 'application submission and document submission(application fee payment)' period announced in the recruitment schedule are valid]
- 4) Send original mail(Caution, only admission application documents approved by prior admission manager are accepted)
[To Foreign Admissions Manager, International Exchange Team, International Exchange Center, Hansei University. Address: 30 Hanseiro, Gunpo-si, Gyeonggi-do, Republic of Korea, zip code 15852]
14. If you are expected to graduate, submit a certificate of expected graduation or proof of enrollment (Submit a transcript as well) and then supplement the documents proving your final academic background by the date designated by the International Exchange Team(If not completed, your acceptance will be cancelled).
15. In the case of financial certificates, those residing in Korea can only submit proof of finances from a Korean account in their own name, while those residing overseas can submit proof of finances in their own name or their parents' name(However, please contact the consulate in charge of your area of residence to find out the period of proof of finances allowed when applying for a visa and it must be issued after inquiry)
16. Alien registration card holders must submit a copy of their alien registration card when submitting documents

IV. Graduation Requirements

1. Students admitted through the international new (transfer) admission process must submit an official transcript of TOPIK level 4 or higher (level 3 or higher in arts and physical education) to the school by the designated date before graduation.
2. Students admitted through the international new (transfer) admission process must meet the class requirements set forth in the school regulations and enforcement regulations of the undergraduate and graduate schools.
3. Students admitted through the international new (transfer) admission process must meet other graduation requirements set by each department (major).

V. Guide to Issuing Educational Background Certificates

Classification	Certificate of degree(Academic Accreditation)
Foreign applicants (Non-Chinese)	Choose from ① or ② below ① Document proving degree(academic background) confirmed by Apostille. ② Proof documents confirmed by the Korean consulate of the country where the school is located or the consulate of the country where the school is located.
Chinese national	Certificate of academic background, degree, etc. issued by the Chinese Ministry of Education's Academic Background and Degree Certification Center (Limited to those with educational background or degree in China)

1. Apostille
 - A. Apostille Convention: Convention abolishing the requirement for authentication for foreign public documents
 - 1) Documents from countries that have signed the convention with Apostille confirmation have the same effect as confirmation by a consulate at an overseas diplomatic mission.
 - 2) Submit the designated academic background certificate with Apostille confirmation or consular confirmation(Korean consulate in the country where the school you attended or consul at a diplomatic mission in Korea).
2. Certification Report by Center for Student Services and Development(CSSD) operated by Ministry of Education, P.R. China
 - A. Apply to China's National Higher Education Student Information Advisory and Employment Guidance Center(Ministry of Education's Academic Credentials Certification Center, <http://www.chsi.com.cn>) (Starting from August 15, 2022, domestic university degree certification in China will be available only through the CSSD)

IV. Admission units

1. Graduate School

A. General Graduate School(Doctorate course)

Unit	Group	Department	Major	Degree name		Qualification for application
				Korean	English	
3-Year Ph.D. program	Faculty of Humanities & Sociology	Theology	Old Testament, New Testament, organizational Theology, Historical Theology, Spiritual Guidance & Pastoral Psychology, Missionary Theology, Youngsan Theology, Christian Counseling	신학박사	Ph.D.	M.Div. and M.A. Those who have acquired (expected) Th.M or those who have obtained equivalent or higher academic background
		Business Administration	Social insurance	경영학박사	Ph.D.	Master's degree recipients & prospective applicants
		Police Studies	Police Studies	경찰학박사	Ph.D.	Master's degree recipients & prospective applicants
		Counseling	Counseling	상담학박사	Ph.D.	Master's degree recipients & prospective applicants
		Social Welfare	Social Welfare	사회복지학 박사	Ph.D.	Master's degree recipients & prospective applicants
	Faculty of Engineering	IT Convergence	IT Convergence	공학박사	Ph.D.	Master's degree recipients & prospective applicants (Those who graduated from non-technical engineering can apply, but additional credits must be completed after admission.)
		4 th Industrial Smart City Safety Convergence	4th Industrial Smart City Safety Convergence	공학박사	Ph.D.	Master's degree recipients & prospective applicants
	Faculty of Art & physical education	Design	Design Studies (for foreigners only)	디자인학박사	Ph.D.	Master's degree recipients & prospective applicants
		Music	Piano, orchestral music, accompaniment, vocal music, composition, piano teaching, choir conduction, Performance Theory (for foreigners only)	음악박사	D.M.A.	① A master's degree(same major) in music(scheduled) & equivalent or higher academic background (Provided, piano teaching majors, culture and arts management majors can apply for similar departments) ② Special screening: Persons who are qualified under paragraph ① & are employed as full-time professors (associated professors) or higher (excluding culture & arts management) ③ Piano teaching and culture & arts management require to complete a course if the master's degree is not the same major
	Music therapy, Culture and Arts Management		음악박사	Ph.D.		

B. General graduate school (Master's degree course)

Unit	Group	Department	Major	Degree name		Qualification for application
				Korean	English	
2- Year Master's degree program	Faculty of Humanities & Sociology	Theology	Old Testament, New Testament, Organizational Theology, Historical Theology, Spiritual Guidance & Pastoral Psychology, Missionary Theology, Youngsan Theology, Christian Counseling	신학석사	Th.M.	M. Div. or M.A. acquisition (scheduled) and/or equivalent or higher educational attainment
		Environmental Management	Environmental studies, Environmental horticulture	환경학석사	M.S.E.L	Bachelor's degree recipients and prospective recipients
	Faculty of Engineering	IT Convergence	IT Convergence	공학석사	M.S.	Bachelor's degree recipients and prospective recipients
		4th Industrial Smart City Safety Convergence	4th Industrial Smart City Safety Convergence	공학석사	M.E	Bachelor's degree recipients and prospective recipients
	Faculty of Art & physical education	Design	Design Studies (for foreigners only)	디자인학석사	M.A.	Bachelor's degree recipients and prospective recipients
		Music	Orchestral music, accompaniment, vocal music, composition, piano	음악석사	M.M.	Bachelor's degree recipients and prospective students, and those who majored in music.
			Music therapy, Culture & Arts Management	음악석사	M.A.	However, music therapy can be apply by music non-major ① Bachelor's degree recipients and prospective students, and those who majored in music. ② Applications for bachelor's degrees in similar majors are possible ③ Preferential treatment for those with work experience related to the application major

C. Graduate School of Specialty Studies (Master's degree course)

Unit	Type	Group	Department	Major	Degree name		Qualification for application		
					Korean	English			
2-3 Year Master's program	Graduate School of Youngsan Theology	Faculty of Humanities & Sociology	Theology	Theology	목회학석사	M.Div.	Bachelor's degree recipients and prospective recipients (However, in the graduate school of arts, non-majors must complete additional major practice and additional credits in addition to the school years.)		
			Homiletics	Homiletics	설교학석사	M.A.			
	Graduate School of Psychological Counseling		Psychological Counseling	Family therapy Psychological therapy Art psychotherapy Music psychotherapy	상담학석사	M.A.			
			Police & Law	Police science	경찰학석사	M.P.S.			
	Graduate School of Human Services		Public Policy	Social insurance, Regional Cultural Content Policy Studies	경영학석사	M.B.A.			
			Social welfare	Social welfare	사회복지학석사	M.S.W.			
	Graduate School of Arts		Natural	Nursing science	Nursing science	간호학석사		M.S.N.	
			Faculty of Humanities & Sociology	Global Cultural Industries Convergence	Global Cultural Industries Convergence	글로벌문화산업학석사		M.A.	
				Faculty of physical education	Piano Pedagogy	Piano pedagogy		음악석사	M.M.
					Choral Conducting	Choral Conducting		음악석사	M.M.
	Performance Art pedagogy				Performance Art pedagogy	예술학석사		M.A.	
	Convergence Arts		Convergence Arts (for foreigners only)		융합예술학석사	M.A.			

2. Undergraduate/Bachelor (4 Year Course)

Group	Department (Major)	Degree name (Korean name, English name)
Faculty of Theology	Theology	신학사, B. Th.
Faculty of Social Sciences	Media & Visual Advertising	문학사, B.A.
	Business Administration	경영학사, B.B.A.
	Tourism Management	관광경영학사, B.T.M
Faculty of Public Service	Police Administration	경찰행정학사, B.P.A.
	Social Work	문학사, B.A.
Faculty of Languages	English	문학사, B.A.
	Chinese	문학사, B.A.
Faculty of IT	Computer Science	공학사, B.S.
	Convergence Security	Currently undetermined (to be determined by the relevant committee in the future)
Faculty of Nursing	Nursing	간호학사, B.N
Faculty of Design	Visual Information Design	미술학사, B.F.A.
	Interior Architecture Design	미술학사, B.F.A.
	Textile Fashion Design	미술학사, B.F.A.
Faculty of Arts	Music	음악학사, B.M.
	Performing Arts	음악학사, B.M.
Faculty of Liberal Studies	Currently undetermined (to be determined by the relevant committee in the future)	Currently undetermined (to be determined by the relevant committee in the future)

※ Among the notifications, the major (for foreigners only) is operated only for foreign students

V. Method of screening applicants for admission

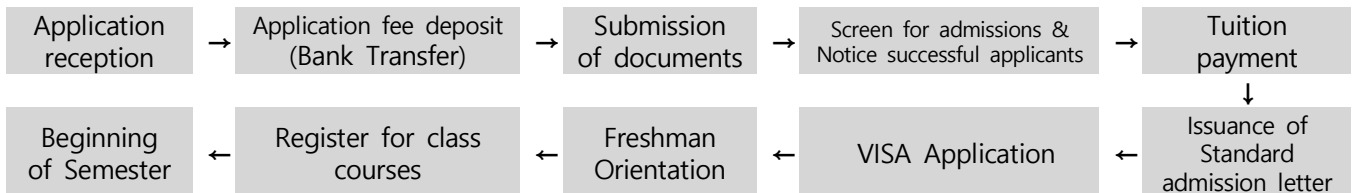
1. The details of the admission process for the special admission program for out-of-capacity foreign students shall be governed by the admission plan, selection procedure, and evaluation criteria for out-of-capacity foreign students established by the Management Committee of the Office of International Affairs.
2. Selection method : Document screening ⇨ Interview screening
⇨ Review by the admissions committee
3. Scoring By Typology

Document Screening (Step 1, 100%)	Evaluation of P/F based on submission of documents according to the admission guidelines. ⇨ Failure to submit documents within the deadline will result in rejection (For graduates, graduation-related documents can be submitted later)
Interview Screening (including practical skills, Step 2, 100%)	Screening process: Real-time video or in-person interview Scoring factors : Academic aptitude, attitude, and practical skills (Total score average of 70 out of 100 points, with a minimum score of 60 points for each evaluator)

※ Assessment scores from the previous phase don't count toward the next phase's assessment.

4. Interviews are mandatory for all admissions processes
5. Admission fee: KRW100,000 (all departments are the same)
 - ① The admission fee is transferred to the designated account (Industrial Bank of Korea/기업은행 471-010400-04-601, Account Holder: Hansei University)
 - ② The tuition deposit account will be announced individually later
 - ③ After the close of application, the application cannot be canceled, and the admission fee cannot be refunded.

VI. Admission process



1. Precautions for admission applicants
 - 1) If the minimum number of applicants for each major is not met during the tuition payment process after the announcement of the successful applicants, admission may be canceled and tuition may be refunded.
(Applicable standards are based on the standards of each semester's recruitment unit undergraduate and graduate school)
 - 2) Applicants may submit documents for admission by proxy, but they must be submitted within the deadline to be considered.
 - 3) The documents submitted by the applicant are used to screen the eligibility of the applicant, and only those who are eligible to apply will be screened for documents and interviews.
 - 4) Applicants must bring an identification card (Alien Registration Card, passport, etc.) that can confirm their identity on the day of the interview screening.
 - 5) The contact information listed in the application form must be contactable until the end of the selection process, and the university is not responsible for any disadvantages arising from the loss of contact due to incorrect or changed phone numbers, e-mail addresses, etc.
 - 6) The university is not responsible for any disadvantages (such as cancellation of admission) incurred by applicants due to mistakes in the application form, lack of required documents, or non-fulfillment of procedures for entering Korea.
 - 7) Anyone who cheats in the entrance examination process shall be invalidated and rejected regardless of their grades.
 - 8) If it is confirmed that a student has been admitted or enrolled through fraudulent means, the admission or enrollment shall be canceled even after admission. (Admission will be canceled even after admission if there is a reason for disqualification of the applicant's qualifications through academic background checks, etc.)

VII. Tuition and admission-related expenses

1. Tuition fee (Graduate School)

(Unit : KRW)

Type	Group	Faculty/Department (Major)	Tuition
Graduate School	Doctoral Degree	Theology, Police Law, Business Administration, Social Welfare, Counseling	KRW 4,555,000
		Music (Practical course)	KRW 5,316,000
		Music (Theoretical course)	KRW 4,775,000
		Design, IT Convergence, 4th Industrial Smart City Safety Convergence	KRW 4,555,000
	Master's Degree	Theology	KRW 3,563,000
		Business Administration, Environmental Management	KRW 4,255,000
		IT Convergence, 14th Industrial Smart City Safety Convergence	KRW 4,307,000
		Music (Practical course)	KRW 4,913,000
		Music (Theoretical course)	KRW 4,500,000
		Design	KRW 4,255,000
	Graduate school of Youngsan Theology	Master's Degree	Theology, Homiletics
Graduate school of Psychological Counseling	Master's Degree	Psychological Counseling	KRW 4,307,000
Graduate school of Human Services	Master's Degree	Police & Law, Public policy, Global Culture and Industry Convergence	KRW 4,255,000
		Social welfare	KRW 3,488,000
		Nursing science	KRW 3,842,000
Graduate school of Engineering	Master's Degree	Industrial Security, Disaster safety science, Intelligence Robot Engineering	KRW 4,255,000
Graduate school of Arts	Master's Degree	Piano teaching, Chorionic conduction, Performing Arts Pedagogy, Convergence Arts	KRW 4,913,000

*** Tuition fees may vary in the process of setting every semester, so please make sure to check and pay**

2. Tuition fee (Undergraduate/Bachelor)

(Unit : KRW)

Faculty	Department (Major)	Tuition
Theology	Theology	KRW 3,426,000
Social Sciences	Media Communication & Advertising, Business Administration, Tourism Management	KRW 3,587,000
Public Service	Police Administration, Social Welfare	KRW 3,587,000
Languages	English, Chinese	KRW 3,587,000
IT	Computer Science, Convergence Security	KRW 4,415,000
Design	Visual Information Design, Interior Architecture Design, Textile Fashion Design	KRW 4,699,000
Arts	Arts	KRW 4,794,000
	Performing arts	KRW 4,814,000
Nursing	Nursing	KRW 4,114,000

*** Tuition fees may vary in the process of setting every semester, so please make sure to check and pay)**

3. Scholarships

Scholarship title and description

- Scholarships for Advancement to Higher Courses: Entrance fee exemption and up to 20% tuition reduction
 ※ Eligibility - Graduates of our degree programs or students who have attended our Korean language institute for more than 1 year
- Foreign Scholarship: 20% tuition reduction for students from MOU institutions (universities and study abroad centers) (10% reduction for others)
 ※ Conditions: All benefits are available for freshmen and transfer students based on the first semester.
 For current students, only those with a GPA of 2.0 or higher in the previous semester from the second semester onward
- Special Scholarships: Approved by the Related committees in consideration of the student's country of origin, grades, school life, etc.

● Korean Language Excellence Scholarship

Conditions for scholarships	Scholarship content
Submission of a valid TOPIK level 5 or higher by the date of submission of admission documents	First semester tuition 50% discount
After admission, submit a valid TOPIK score of 5 or higher	Level 5 or 6 KRW500,000 each other onetime scholarship award
After admission, valid within two semesters TOPIK Level 4 (Level 3 in the arts and crafts) or higher	KRW400,000 Scholarship One-time payment
After admission, valid within two semesters TOPIK level 3 (level 2 in the arts and crafts) or above	KRW300,000 Scholarship One-time payment

4. Admission-related expenses

- A. Admission Fee: KRW 600,000 for graduate school
- B. Admission Screening Fee: KRW 100,000 (Same for undergraduate and master's/doctoral applicants)
- C. Dormitory (The amount may vary)
 - (1) In-school dormitory: KRW 700,000 per semester (3~4 persons per room, including utility bills, Wi-Fi provided, Costs are subject to change each semester)
(Application and approval for use of dorm facilities is handled by a separate housing administration department.)
- D. Korean Language Institute (Applicable only, see separate instructions)

VIII. Details of documents required to be submitted

Classification	Documents to be submitted	Undergraduate		Graduate school	
		New	Transfer	Master	Doctor
Basic Documents	<ul style="list-style-type: none"> Admissions applicant photo jpg file, 3.5cm × 4.5cm, natural color front face photo on white background 	●	●	●	●
	•[Form 1] Application for Admission (Attach a Color photo 3x4cm)	●	●	●	●
	•[Form 2] Self-Introduction & Study Plan	●	●	●	●
	•[Form 3] Financial Certification [only those who not your own financial proof].	●	●	●	●
	•[Form 4] Consent for Academic Enquiry	●	●	●	●
	<ul style="list-style-type: none"> [Form 5, 6] Submit a confession of faith and a pastor's recommendation letter [Only those who apply the theology major] [Form 7] A recommendation letter for international students(including alumnus) of Hansei University (Not mandatory) 	●	●	●	●
Proof of Financial ability	<ul style="list-style-type: none"> Original bank statement if the account is in your name or your parents' name If the bank statement is in your father's or mother's name <ul style="list-style-type: none"> – Proof of employment of the holder of the balance certificate (business license in case of sole proprietorship) Bank balance certificate of KRW20,000,000 or more as of the date of application Must maintain the deposit until after enrollment If you are a resident of Korea (foreigner registration number issued) at the time of application, submit financial proof in your name from a domestic bank. Financial documents will not be returned later, so if you need them for visa application or other purposes, you should get 2 or more certificates and submit one to the school and keep one for yourself. 	●	●	●	●
Proof of academic ability	<ul style="list-style-type: none"> High school graduation certificate (either a certificate of graduation or a certificate of enrollment) and transcripts (Please include percentage GPA, or if percentage is not possible, please indicate perfect score) ※ Must be notarized and translated into English or Korean. 	●	●		
	Foreign Applicants (Non-Chinese) <ol style="list-style-type: none"> proof of education verified by Apostille or verified by the Korean consulate in the country where the school is located. A graduation certificate or copy of diploma. A academic Transcript (Translation notarization required in Korean or English/However, if the certificate is issued in Korean or English, translation notarization is not required.) 				
	Foreign Applicants (Chinese Nationality) <ol style="list-style-type: none"> A certification of academic background & degree certification of universities and graduate schools: Submission of documents certified by the Ministry of Education of China <ul style="list-style-type: none"> ⇒ Only documents issued by the Center for Student Services and Development, Ministry of Education, P.R. China (CSSD, http://www.chsi.com.cn) are recognized ⇒ Ph.D. candidates include bachelor's degree and master's degree certificates ⇒ In the case of those who are scheduled to graduate, submit the enrollment certificate and transcript certificate in Korean or English translation notarized (cancellation of acceptance if final academic documents are not submitted after admission) A copy of the school's graduation certificate or diploma A academic Transcript (Translation notarization required in Korean or English/However, if the certificate is issued in Korean or English, translation notarization is not required.) ※ Submit the following documents if you receive a degree outside of China The above documents submitted by applicants for non-Chinese nationality 1,2,3 + overseas degree certification documents issued by Center for Student Services and Development, Ministry of Education, P.R. China (CSSD, http://www.chsi.com.cn)		●	●	●
Identity Confirm	<ul style="list-style-type: none"> For non-Chinese nationals: proof of relationship between student and parent issued by a government agency For Chinese nationals <ul style="list-style-type: none"> – Original apostille or consular certificate of kinship – A photocopy of the hokubu A copy of your passport A copy of your and your parents' identification cards 	●	●	●	●
language skills	* Test of Proficiency in Korean (TOPIK) level 3 or higher (level 2 or higher in the arts and crafts) [Submit original certificate] Or equivalent Korean language proficiency certificate (Ministry of Justice Social Integration Program/King Sejong institute)	●	●	●	●
artistic ability	<ul style="list-style-type: none"> *[Form 9] Applicants for the music major must submit/save a practical portfolio related to USB, CD, or DVD Design major applicants must submit at least two portfolio works on CD or DVD ※ For design majors, undergraduates must submit portfolios, graduate students can choose to submit 	●	●		

- The family relationship certificate must be translated with the English name written on it and certified by the local Korean Embassy.
- For foreign high school graduates and holders of bachelor's or master's degrees: Attachment of apostille confirmation.
- All applicants must submit a degree certificate in addition to their academic credentials.
- The school issues only a "standard admission letter" to successful applicants, and does not apply for a visa issuance certificate in the capacity of the invitee.
- All applicants must submit a Privacy Policy Agreement form 10.
- Submission documents shall not be returned (Overseas residents must issue at least two original copies of financial certificate for certification of residence and submission of schools, etc. (1 copy is owned by the local consulate for visa application, and 1 copy is submitted to Hansei Univeristy).
- See Submit proof of language proficiency.

Type	Evidence
Korean Language Proficiency Test (TOPIK)	Test of Proficiency in Korean (TOPIK) transcript (including TOPIK IBT transcript)
Korean Language Course at King Sejong Institute	King Sejong Institute Certificate *(Except for online Sejong Institute certificates)
Korean Immigration Integration Program (KIIP)	Submit one of the following documents KIIP training confirmation (must indicate the stage of completion) KIIP Certificate of Completion* (for Korean immigration permanent residency) KIIP Certificate of Completion* (for Korean immigration and naturalization) KIIP Korean Language and Culture Test Certificate* (KLCT) (※ Mid-term assessment pass certificate) Certificate of passing the Korean Immigration Permanent Resident Qualification Test (KIPRAT) ⑥ Certificate of passing the Korean Immigration and Naturalization Aptitude Test (KINAT) KIIP pre-assessment transcript (score must be shown)

* Only basic education course certificates issued by a local Sejong Institute, and if an international student participates in online courses at an overseas Sejong Institute while staying in Korea, the certificate will not be recognized even if it is not labeled as an online Sejong Institute.

** ② and ③ show completion of Level 5 or higher, ④ show completion of Level 4 (pass), and ⑤ and ⑥ show completion of Level 5 or higher (even if checked Uncompleted), but pass the assessment.

※ Notes on submitting admission documents

1. Financial Proof

1) In principle, the original certificate issued within 30 days from the date of application for admission is required to be submitted, and only the 'bank balance certificate' with the validity period specified is recognized until the validity period. (However, it is only valid up to 6 months from the date of issuance)

2) In principle, the bank balance certificate must be maintained for the period of time during which the applicant enters Korea and receives a residence permit (expected to be one month after entry). (If the balance certificate is issued due to short-term deposits and withdrawals, the applicant may be subject to staggered checks by immigration officials of the Ministry of Justice during the period between the applicant's admission and arrival in Korea and obtaining a residence permit, and insufficient bank balance at the time of the check may result in a disadvantage in obtaining a residence permit).

2. Form 9, Submission of a portfolio to verify entrance examination work for applicants majoring in music and design

1) The portfolio must consist of new works for each application for admission.

2) Applicants who have applied for admission before must submit new works.

입학 지원자 제출 서류 양식

入学申请人申请表

Admissions applicant submission form



[Form 1] 입학신청서[반드시 한국어로 작성, Make sure to write in Korean, 必须写韩语]



입학신청서 (Application for Admission, 入学申请书)

30 Hansei-ro, Gunpo-si, Gyeonggi-do, 15852, Korea Tel:+82-31-450-5140 Fax:+82-31-450-5014

※ 지원과정에 표기하세요 (Mark the application process, 请在申请过程中标记)

신입 (新生, New student)

편입 (插班生, Transfer student)

학부 (本科, Bachelor)

석사 (硕士, Master)

박사 (博士, Doctor)

1. 지원자 인적사항 (APPLICANT INFORMATION, 个人基本信息)

성명 姓名 Name	영문 英文 English	국적 国籍 Nationality	照片 Photo 3 x 4 cm	
	한글 韩文 Korean	여권번호 护照号码 Passport No.		
생년월일 出生年月日 Date of Birth		성별 性别 Gender		<input type="checkbox"/> 남 男 Male <input type="checkbox"/> 여 女 Female
학부/대학원 申请学院 Division		지원 전공 申请专业 Major		성악, 관현악 지원자의 경우, 세부 영역 추가 입력 声乐、管弦乐申请者，填写具体乐器及声部 For vocal and orchestral volunteers, enter additional details
외국인등록번호 外国人登录证号码 ID Number		이메일 邮箱 E-mail	합격 후 한국 거주 예정 정보 入学后的居住地 Where you plan to live after admission 학교 숙소 学校宿舍 School dormitories <input type="checkbox"/> 개인 숙소 个人住宅 Your personal home <input type="checkbox"/>	
신청방식 报名方式 How to apply	<input type="checkbox"/> 위촉기관 및 자매대학 추천 (MOU Agency or university recommendation, MOU 留学公司 大学 推荐) <input type="checkbox"/> 개인 (Individual, 个人申请) <input type="checkbox"/> 일반 유학원 (by Agency for studying abroad, 留学公司) <input type="checkbox"/> 한세대학 졸업생			
주소 通讯住址 Mailing Address		전화번호 通讯电话 Home Phone		
한국주소 在韩国通讯住址 Address in Korea		한국전화번호 在韩国通讯电话 Phone in Korea		
한국어능력 韩语能力 Korean Proficiency	<input type="checkbox"/> 상 (Good, 上) <input type="checkbox"/> 중 (Middle, 中) <input type="checkbox"/> 하 (bad, 下)			
토픽등급 TOPIK 公认证级 TOPIK Level		입학추천 기관/개인 入学推荐机关/个人 Admissions Agency/Individual (기입필수/必须填写/ Completing Required)		

2. 보호자 인적사항 (PARENTS OR GUARDIAN INFORMATION, 父母或监护人资料)

관계 关系 Relationship	성명 姓名 Name	국적 国籍 Nationality	직업 职业 Occupation	전화번호 通讯电话 Contact Information	주소 Address 地址	비고 备注 Remark
부 父 Father						
모 母 Mother						

3. 학력사항(EDUCATIONAL INFORMATION, 学习经历)

1) 초등학교(Elementary Education,小学)

학교명 校名 School name	재학기간 在学期間 from~to	학교소재국가 學校所在國家 Country where the school is located	
학위취득일 取得學位日 Date of expected	전화 電話 Telephone	팩스 傳真 Fax	홈페이지 網址 Homepage

2) 중.고등학교(Middleschool.High School,初中·高中)

학교명 校名 School name	재학기간 在学期間 from~to	학교소재국가 學校所在國家 Country where the school is located	
학위취득일 取得學位日 Date of expected	전화 電話 Telephone	팩스 傳真 Fax	홈페이지 網址 Homepage

3) 대학.대학원(University.Graduation School,本科.研究生)

학교명/전공 校名 / 專業 School name / Major	재학기간 在学期間 from~to	학교소재국가 學校所在國家 Country where the school is located	
학위취득일 取得學位日 Date of expected	재학기간 在学期間 from~to	팩스 傳真 Fax	홈페이지 網址 Homepage

- 본 신청내용은 사실이며 허위내용 발견시 입학이 취소됩니다.
- 本申請內容屬實，發現虛假內容將取消入學。
- This application is true and admission will be canceled if false information is found.

신청일자 報名日 DATE

신청인서명 簽名 APPLICANT'S SIGNATURE _____ (서명/簽名/Signature)

한세대학교 총장 귀하 (To President of Hansei University, 韓世大學 貴中)



연구계획서 (Study Plan, 研究计划书)

성명 姓名 Name	한국어 韩文 (Korean)	영어 英文 (English)	
신청과정 (석사/박사) (硕士/博士) (Master/Doctor)		전공 专业 Major	

<p>1. 자기소개 自我介绍 Self-Introduction</p> <p>(본인의 학교생활, 가족관계, 성격, 관심분야, 본인의 성장과정에 대해서 구체적으로 기술하십시오.)</p> <p>(Describe school activities, your family and growth process of your own)</p>	
<p>2. 단체활동 团体活动 Group Activities</p> <p>(학창시절 혹은 졸업 후 교내·외 단체 활동과 활동 경험이 자신에게 어떻게 영향을 미쳤는지 자세히 기술하십시오.)</p> <p>(What other organization activities impact on your life)</p>	
<p>3. 한국사회에 대한 적응과 이해도 对韩国文化的适应和理解 Adaptation to Korean Society</p> <p>(한국유학의 목적과 동기 및 본인이 생각하는 한국인, 한국문화의 특징을 자세히 기술하십시오.)</p> <p>(Your purpose of studying in Korea, Please explain about Korea culture you know)</p>	

<p>4. 학교선택에 대한 지원동기 申请本校的原因 Reason for Application</p> <p>(우리대학에 진학하고자 하는 이유는 무엇이고, 진학하기 위해서 어떠한 노력을 하였는지 구체적으로 기술하시오.) (What made your choose our University and what have you done for entrance to a University)</p>	
<p>5. 전공 선택에 대한 동기 选择此专业的原因 Reason for Major</p> <p>(본인이 지원한 학과 및 전공을 희망하는 이유에 대해서 자세히 기술하시오.) (Reason for choosing your major or department)</p>	
<p>6. 졸업 후 계획 毕业后的人生具体规划 After Graduation</p> <p>(우리대학 졸업 후 본인의 장래계획에 대해서 자세히 기술하시오.) (Detailed plan after graduation)</p>	
<p>7. 기타 사항 (ETC) 其他事项, 申请博士学位的学生, 需写工作经历。</p> <p>(지원자를 이해하기 위해서 필요한 특별한 사항이 있을 경우에 이곳에 자유롭게 기술하시오, 박사학위 지원자의 경우 세부 경력 추가 기술) (State anything to let us know you more, doctoral candidates case, fill in additional details career)</p>	

- 지원자 본인이 사실에 입각하여 자기소개서를 작성하였으며 대필 또는 표절이 발견될 경우 이에 따른 모든 책임은 지원자에게 있음을 확인합니다.
- I wrote my essay based on the truth, I admit that I am responsible for the result of any act of ghost writng or plagiarism.
- 我根据事实填写, 若发现别人代替填写或剽窃行为, 一切的责任在于本人, 并由本人来负责。

신청인 申请人(Applicant) _____ 签名(Signature)

한세대학교 총장 귀하 (To President of Hansei University, 韩世大学 貴中)



재정보증서 (Financial Certification for Adminssion, 财务认证)

성 명 (Applicant Name) 申请人姓名	
생년월일 (Date of Birth) 出生年月日	
서 명 (Signature) 签名	

* 귀하의 유학경비를 부담할 개인이나 기관명을 쓰십시오.
 Indicate the person(except yourself) or organization that will be responsible for your tuition fee and living expenses
 请填写在留学期间将负责您学费和生活费的人或单位(勿填本人)

지원자와의 관계 (Relationship) 与申请人的关系 : _____

직 업 (Occupation) 职业 : _____

주 소 (Address) 通讯地址 : _____

연 락 처 (Telephone) 联系电话 : _____

* 재정보증인 본인은 상기 지원자의 유학기간 중 일체의 경비부담을 보증합니다.
 I guarantee that I will be responsible for the above-named applicant's tuition Fee and living expenses for the duration on the whole program.
 在整个留学期间, 我将负责上述申请人的学费和生活费。

성 명 (Name) 姓名 : _____

서 명 (Signature) 签名 : _____

연 월 일 (Date) 日期(年/月/日) : _____ / _____ / _____

재정보증인 첨부서류 : Appendix 附加文件

- 본인 또는 재정보증인의 은행잔고증명서 (KRW 20,000,000 이상의 금액)
 Bank balance certificate of principal or financial guarantee <minimum KRW 20,000,000 for more than one month>or Certificate of Money Order/Exchange<minimum KRW 20,000,000>
 存款证明书 (最低 KRW 20,000,000)
- 재정보증인의 재직증명서 또는 사업자등록증, 재산세 과세증명서
 Financial guarantor's certificate of employment or certificate of business enrollment and certificate of taxation on general property tax.
 财务担保人的就业证明或者商业登记证明, 一般财产税的税务证明。

[Form 4] 학력조회동의서



학력조회동의서 (Consent Form for Academic Enquiry, 学历查询同意书)

30, Hansei-ro, Gunpo-si, Gyeonggi-do, 15852 Korea
 Tel:+82-31-450-5140 Fax:+82-31-450-5014 <http://hsiec.hansei.ac.kr> E-mail: iec.hansei@gmail.com

Date 填写日 (年/月/日): _____
* (서류 작성 날짜)

School Name 校名 : _____
* (해외학교공식명칭: 영문 또는 재학국언어)

Address 学校住址 : _____
* (해외학교주소: 영문 또는 재학국언어)

To whom it may concern: _____ *(海外学校注册的本人姓名) Applicant Name

We are pleased to have the following individual, (_____), who transferred from your school, studying here at Hansei University.

Your answers to the following questions are appreciated and will be held in strict confidence. For your reference, the student's Letter of Agreement is below
 If possible, a response from your office by fax will greatly help to expedite our processing of this individual's application. Thank you in advance.
 Sincerely yours,

LETTER OF AGREEMENT

To whom it may concern :
 I have applied to Hansei University in Gyeonggi-do, Korea for the 20__ academic year and agreed to allow Hansei University to officially request my academic records from previously attended schools. In this regard, I would like to request your full assistance to Hansei University when they contact you regarding verification of enrollment and transcripts.

Written by applicant (지원자가 기록) 由申请人填写	Verified by previously attended school (해외 학교 담당자가 기록) 由海外学校填写
Date of birth: (생년월일) 出生年月日 * _____ - _____ - _____	<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect
Date of admission (transfer from another school): (최종졸업학교 입학날짜) 最终学历入学日期 * _____ - _____ - _____	<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect
Date of graduation (transfer to another school): (최종졸업학교 졸업날짜) 最终学历毕业日期 * _____ - _____ - _____	<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect
Name and Signature 申请人签名 (지원자 사인) _____ (인)	Additional comments :
Date 填写日 (年/月/日) (작성 날짜) * _____ - _____ - _____	Signature and Title :

※ 지원자는 재학한 해외학교 수만큼 본 양식을 별도로 작성하여 제출하되 * 표시된 부분에 대해서만 기재하시면 됩니다.
 ※ 申请者根据就读过的海外学校数量, 另行填写本表格 (每间学校填写一张), 但只填写*标记部分即可。

신앙 고 백 서 (Testimony of Faith, 信仰告白)

※ 신학계열 지원자는 본 양식을 제출하여야 합니다. 申请神学系的学生必填
(Only for the applicants who are applying Division of Theology and Graduate school.)

- 지원구분 (Application category/申请类别) 신학부 神学本科(Division of Theology, Bachelor)
 대학원 研究生院(Division of Theology, Graduate school)

성명(name) 姓名 : _____

1. 신앙적 배경(Background of Faith) 信仰背景
2. 신학을 선택한 동기(The reason to study Theology) 选择神学的原因
3. 학업 및 교회 봉사계획(Study & Serving the church plan during your stay in Hansei) 读书计划及教会服事计划
4. 졸업 후 사명과 비전(Your mission and vision after graduation) 毕业后的使命和异象

한세대학교 총장 귀하 (To President of Hansei University, 韩世大学 貴中)



담임목사 추천서 (Recommendation letter by Pastor, 主任牧师 推荐信)

※ 신학계열 지원자는 본 양식을 제출하여야 합니다. 申请神学系的学生必填
(Only for the applicants who are applying Division of Theology and Graduate school.)

■ 지원구분 申请类别: 신학부 神学本科(Division of Theology) 대학원 研究生院(Graduate school)

■ 지원자 성명(Name) 姓名 : _____

■ 생년월일(Date of Birth) 出生年月日 : _____

■ 소속교회(Name of the Church applicant belongs to) 所属的教会 : _____

■ 침례/세례 일자(Date of Baptized) 受洗日 : _____

■ 교회직분(Position or Role in the Church) 教会职务 : _____

=====

■ 교회명(Name of the Church) 教会名称 : _____

■ 교회주소(Address of the Church) 教会通讯地址 : _____

■ 교회전화 및 팩스(Telephone & Fax of the Church) 教会联系电话及传真 : _____

■ 추천사유(The reason you recommend above applicant) 您推荐这位学生的原因

■ 담임교역자명(Name of Pastor/主任牧师的姓名), 서명 또는 직인(Signature or official Church stamp / 签名)

_____ (인)

[Form 7] 한세대학교 외국인 유학생 추천서 (협정 위촉기관 및 대학관리자 작성용, For the preparation of an agreement commissioning agency and university administrator, 协定委托机关及大学管理者 填写用)

 **한세대 유학생 추천서** (Recommendation letter for international students of Hansei University, 韓世大学外国学生推荐信)

지원자 기입란 **SECTION IS TO BE COMPLETED BY THE APPLICANT** 应聘者填写栏

Name of Applicant: _____
 지원자 성명 申请人姓名 Last 성 姓 First 이름 名

Applicant's Address
 通讯地址: _____
 지원자 주 Address City 시市 State 주/도街/道 Zip Code 우편번호 邮政编码 Country 국적 国籍

위 기입란에 지원자의 주소와 성명을 기입한 후 추천인에게 드리기 바랍니다.
 Fill in the address and name of the applicant in the above column and provide it to the recommender.
 请填写申请人的地址和名称, 并将其转交给推荐人。

_____ 지원자 서명 Applicant Signature 申请人姓名 _____ 날짜 Date
 본인은 이 추천서의 내용을 볼 수 있는 권리를 포기하지 않습니다.
 I do not give up the right to see the contents of this recommendation. 我不放弃看推荐函内容的权利。
 본인은 이 추천서의 내용을 볼 수 있는 권리를 포기합니다.
 I give up my right to see the contents of this recommendation. 我放弃看推荐函内容的权利。

지원경로 申请途径 : 추천인 推荐人 신문, TV광고 传播媒体 SNS E-mail 电子邮件 상담 咨询

위 입학지원자는 한세대학교/대학원에 지원하는 과정에서 귀하의 추천서를 요청합니다. 아래 질문에 정직하고 편견없이 정확하게 답해주시기 바랍니다.

The above applicants apply to Hansei University/graduate school and ask for your recommendation. Please answer the following questions accurately and honestly. 申请人向您申请推荐函, 请以诚实和公正的回答以下问题。

1. 지원자를 얼마나 알고 있습니까? 매우 잘 알고 있다 잘 알고 있다 조금 알고 있다
 How do you know the applicant? Very Well Little
 对申请人的了解程度? 非常了解 了解 了解一点
2. 지원자와 어떤 관계입니까? _____
 您与申请人的关系是? What is your relationship with the applicant?
3. 당신의 개인적 평가기준으로 다음 항목에 합당한 지원자의 등급을 동그라미로 표해 주십시오.
 Please circle in the applicant's score according to your personal evaluation criteria.
 请根据您的个人评价标准来填写申请人的评分。

	훌륭함 特优	좋음 佳	보통 良	부족함 不佳	모름 不了解
Motivation 학습의욕 学习动机	Excellent	Good	Fair	Poor	Unknown
Integrity 성실도 诚实度	Excellent	Good	Fair	Poor	Unknown
Leadership Ability 지도력 领导力	Excellent	Good	Fair	Poor	Unknown
Responsibility 책임감 责任感	Excellent	Good	Fair	Poor	Unknown
Reliability 신뢰도 可靠性	Excellent	Good	Fair	Poor	Unknown
Stability 착실성 稳定性	Excellent	Good	Fair	Poor	Unknown
Intelligence 지성 智力	Excellent	Good	Fair	Poor	Unknown
Emotional Maturity 감정 성숙도 情感成熟度	Excellent	Good	Fair	Poor	Unknown
Creativity 창의력 创意	Excellent	Good	Fair	Poor	Unknown
Friendliness 친밀도 友好程度	Excellent	Good	Fair	Poor	Unknown
Neatness 정연함 整洁	Excellent	Good	Fair	Poor	Unknown
Health 건강 健康	Excellent	Good	Fair	Poor	Unknown
General Character 일반적 성품 个人品格	Excellent	Good	Fair	Poor	Unknown

4. 지원자에 대해 추가로 언급할 사항이 있으시면 기입해 주십시오.
Please fill in any additional references to applicants. 如果您对申请人有任何其他意见, 请填写。

추천인 인적정보 (Referrer Information / 推荐人)

Name (Referrer's name): 추천인 성명 推荐人姓名

Country: 국적 国籍

Name of Company: 회사명 公司名称

Position/Occupation: 직분/직위 职位

Address:

추천인주소 推荐人通讯地址

Phone: 전화번호 联系电话 (____)_____ - _____ Email 信箱:

Signature 추천인 서명 推荐人签名

Date 날짜 填写日



조건부 입학 신입생 이행 확인서

(Confirmation of Conditional Admission, 以条件为前提入学新生履行确认书)

지원과정(Application degree, 申请过程):

지원전공(Application major, 申请专业):

생년월일(Date of birth, 出生年月日):

성명(Name, 姓名):

상기 본인은 한세대학교에서 규정한 입학 모집요강 중, 한국어능력이 충족되지 못하였지만 조건부로 입학하여 한세대학교의 규정을 준수하며 다음과 같이 이행할 것을 확인합니다.

上述本人在韩世大学规定的招生简章中,虽然韩语能力未达标准,但以条件入学,将遵守韩世大学的规定,并确实执行以下内容.

Those listed above did not meet the Korean language proficiency among the admission guidelines stipulated by Hansei University. However, I confirm that I will be admitted conditionally and will comply with the regulations of Hansei University and will do the following.

1. 본인은 졸업 전, 한국어능력시험(TOPIK) 4급(예능계열은 TOPIK 3급)을 취득하지 못하면 학위를 취득할 수 없다는 사실을 확인합니다.

本人在毕业前,若不能取得韩国语能力考试(TOPIK)四级(艺术类: TOPIK三级),则无法取得学位.

I confirm that if I do not acquire TOPIK level 4 (TOPIK level 3 for arts and practical education) before graduation, I will not be able to obtain a degree.

2. 본인은 한세대학교 정규 학위과정에 입학 직후부터 한세대학교의 한국어학당에 입학하여 최초 (6개월 또는 12개월 이상) 연속해서 반드시 수강해야하는 것을 확인합니다.

本人在进入韩世大学正规学位课程后,需立即进入韩世大学韩国语学堂学习,并连续上课6个月或12个月以上.

I confirm that you must attend the Hansei University Korean Language Institute immediately after entering Hansei University's regular degree program and complete it for at least 6 or 12 consecutive months.

3. 본인은 입학이후 2번째 학기 종강일 전까지 한국어능력시험(TOPIK) 3급(예능계열은 TOPIK 2급)을 취득해야 한다는 사실을 확인 합니다.

本人已确认在入学后第二个学期结束前,进行韩国语能力考试并取得TOPIK三级(艺术类: TOPIK二级)

I confirm the fact that I must obtain the Test of Proficiency in Korean (TOPIK) Level 3 (TOPIK Level 2 for arts and practical education) before the end of the second semester after admission.

본인은 상기와 같은 사실을 입학지원 시 인지하였음을 확인합니다.

本人确认在申请入学时已知上述事实.

I am aware of the above conditions when applying for admission and confirm that I am applying for conditional admission.

202__ / __ / __

신청인 申请人 (Applicant) _____ 서명 签名(Signature)

한세대학교 총장 귀하 (To President of Hansei University, 韩世大学 貴中)

Please return completed form to : Office of International Affairs, Hansei University, 30 Hansei-ro, Gunpo-city, Gyeonggi-do, 15852, South Korea

Email: iec.hansei@gmail.com/Fax:(031)450-5014/Tel:(031)450-5140



대학원 음악전공 외국인전형 입시 과제곡 개정안

시행: 2023년 입학대상자부터

1. 음악박사

학위	전공	시험과제
D.M.A	관현악,성악 피아노,오르간	석사과정과 동일
	반주	석사과정과 동일
	작곡	최근 3년 이내 본인의 작품 2곡 제출 (악기 편성 자유. 단, 2곡중 1곡은 실내악 이상 편성을 제출) (작품 제출은 PDF 파일로 제출)
	피아노교수학	4대 음악 시대(바로크, 낭만, 고전, 현대) 중에 2개 시대 이상 곡을 각 10분 내외로 연주(2곡)
	합창지휘	1. 지휘 실기 시험 ①지정곡 I : Händel 'Messiah' 중에서 'N.4 And the glory of the Lord ' 음원을 틀어놓고 처음부터 끝까지 지휘 2. 피아노 또는 성악 실기 : ①번과 ②번 중 선택 1 ①피아노 소나타 또는 그 수준에 준하는 곡 1악장 ②성악 이탈리아, 독일 예술 가곡 또는 Opera Aria, Oratorio Aria 중 1곡
	연주이론	1. 4대 음악 시대(바로크, 낭만, 고전, 현대) 중에 2개 시대 이상 곡을 각 10분 내외로 연주(2곡) 2. 음악 이론 및 분석 관련 소논문/연구보고서(A4 3페이지 내외) 1부 제출(한글로 번역제출)
Ph.D	음악치료	피아노 또는 기타로 3분~5분 길이의 자유곡 1곡을 반주하며 노래함 (동요 제외, 악보 지참 가능)

※피아노교수학, 문화예술경영은 박사과정 입학 시 동일 전공이 아닐 경우 선수과목을 이수해야 함

2. 음악 석사

학위	전공	시험과제
M.M	관현악	자유곡 1곡 (Concerto 1, 2악장 또는 2, 3악장 Cadenza 포함)
	반주	1. 기악 소나타 자유곡(빠른 악장 1곡) 2. 성악곡 가곡 (독일, 이탈리아 가곡 각 1 곡씩) 3. Opera Aria 및 Oratorio Aria 각 1곡씩
	합창지휘	1. 지휘 실기 시험 ①지정곡 I : Händel 'Messiah' 중에서 'N.4 And the glory of the Lord ' 음원을 틀어놓고 처음부터 끝까지 지휘 2. 피아노 또는 성악 실기 : ①번과 ②번 중 선택 1 ①피아노 소나타 또는 그 수준에 준하는 곡 1악장 ②성악 이탈리아, 독일 예술 가곡 또는 Opera Aria, Oratorio Aria 중 1곡
	성악	1. Opera Aria 또는 Oratorio Aria 중 1곡 2. 독일가곡 1곡 3. 이탈리아 가곡 1곡
	작곡	최근 4년 내 본인 작품 중 2곡 제출(악기 편성 자유) (악보 제출은 PDF 파일로 제출)
	피아노	작곡가가 다른 자유곡 2곡
M.A	융합예술	1. (피아노, 성악, 관현악) 바로크, 낭만, 고전, 현대 중 곡을 10분 내외로 연주 2. 음악관련 소논문/연구보고서(A4 3페이지 내외) 1부 제출(한글로 번역제출)
	음악치료	피아노 또는 기타로 3분~5분 길이의 자유곡 1곡을 반주하며 노래함 (동요 제외, 악보 지참 가능)

※ 음악학부 지원자의 경우 석사 입시 과제곡을 제출할 것



大学院 音乐专业外国人入学考试修正案

施行：自2023年入学生起

1. 音乐博士

学位	专业	考试要求
D.M.A	声乐 管弦乐 钢琴	与硕士过程相同
	伴奏	与硕士过程相同
	作曲	最近3年内提交2首本人的作品 (乐器编排自由. 但,2首歌曲中有1首需提交室内乐以上编排) (作品提交以PDF文件提交)
	钢琴教授学	巴洛克, 古典, 浪漫, 现代时期中选择个两时期以上的作品各演奏10分钟左右(2首)
	合唱指挥	1. 指挥专业考试 ① 指定曲目:Händel 'Messiah' 中的"N.4 And the glory of the Lord" (播放音源 从头到尾指挥) 2. 钢琴和声乐考试:①和②中选择1项 ① 钢琴奏鸣曲或相当于其水平的第1乐章 ② 声乐意大利,德国艺术歌曲或Opera Aria、Oratorio Aria中的1首
	演奏理论	1. 巴洛克, 古典, 浪漫, 现代时期中选择两个时期以上的作品各演奏10分钟左右(2首) 2. 提交音乐理论及分析相关小论文/研究报告(A4 3页左右) 1份(翻译成韩文提交)
Ph.D	音乐治疗	用钢琴或吉他自弹自唱一首3至5分钟长的自选曲 (童谣除外. 可携带乐谱)

※钢琴教授学和文化艺术经营在进入博士课程时,若不是同一专业,必须补修相关课程

2. 音乐硕士

学位	专业	考试要求
M.M	管弦乐	自选曲1首(Concerto 1, 2乐章 或 2, 3乐章 Cadenza 包括)
	伴奏	1. 器乐奏鸣曲自选曲 (快板乐章1首) 2. 声乐艺术歌曲 (德国, 意大利 艺术歌曲 各1首) 3. Opera Aria 及Oratorio Aria 各1首
	合唱指挥	1. 指挥专业考试 ① 指定曲目:Händel 'Messiah' 中的"N.4 And the glory of the Lord" (播放音源 从头到尾指挥) 2. 钢琴和声乐考试:①和②中选择1项 ① 钢琴奏鸣曲或相当于其水平的第1乐章 ② 声乐意大利,德国艺术歌曲或Opera Aria、Oratorio Aria中的1首
	声乐	1. Opera Aria、Oratorio Aria 中的1首 2. 德国艺术歌曲1首 3. 意大利艺术歌曲1首
	作曲	最近4年内提交本人作品中的2首(乐器编排自由) (乐谱提交为PDF文件)
	钢琴	作曲家不同的自选曲2首
	M.A	融合艺术
音乐治疗		用钢琴或吉他自弹自唱一首3至5分钟长的自选曲 (童谣除外. 可携带乐谱)

※ 音乐系学部申请者需提交硕士考试作业曲

[Form 9] Assignment music for international admissions



Entrance Examination Performance Guidelines for International Students Applying to Graduate Music Programs

Applicability: Beginning with applicants to the Class of 2023

1. Doctor of Musical Arts

Degrees	Major	Exam assignments
D.M.A	Orchestra, Vocal Music, Piano, Organ	Same as master's program
	Accompaniment	Same as master's program
	Composition	Submit 2 of your own compositions from within the last 3 years (Any combination of instruments, but one of the two pieces must be chamber music) (Submissions must be submitted as PDF files)
	Piano Pedagogy	Perform two pieces from each of the four major musical periods (Baroque, Romantic, Classical, and Contemporary) in 10 minutes or less each (2 pieces)
	Choral conducting	1. conducting practical test ① Designated piece I : 'N.4 And the glory of the Lord' from Händel's 'Messiah' Play the audio of the piece and conduct it from beginning to end. 2. piano or voice performance: 1 choice from ① and ② ① Piano Sonata or one movement of a piece of music at that level ② One vocal Italian or German art song or opera aria or oratorio aria
	Performance Theory	1. Perform two pieces from each of the four major musical periods (Baroque, Romantic, Classical, and Contemporary) in 10 minutes or less each (2 pieces) 2. submit one small paper or research report (3 pages in A4 size) related to music theory and analysis (translation into Korean is required)
Ph.D	Music therapy	Submit a video of yourself singing one 3-5 minute free-form song accompanied by piano or guitar. (No nursery rhymes, but you may bring sheet music)

※Piano Pedagogy and Cultural Arts Management require prerequisites for admission to the doctoral program, unless they are in the same major.

2. Master of Music

Degrees	Major	Exam assignments
M.M	Orchestral	1 free composition (including Concerto 1st and 2nd movements or 2nd and 3rd movement Cadenza)
	Accompaniment	1. instrumental sonata (one fast movement) 2. vocal song selections (one German and one Italian song) 3. 1 opera aria and 1 oratorio aria each
	Choral conducting	1. conducting practical test ① Designated piece I : 'N.4 And the glory of the Lord' from Händel's 'Messiah' Play the audio of the piece and conduct it from beginning to end. 2. piano or voice performance: 1 choice from ① and ② ① Piano Sonata or one movement of a piece of music at that level ② One vocal Italian or German art song or opera aria or oratorio aria
	Vocal Music	1. 1 opera aria or oratorio aria 2. 1 German song 3. 1 Italian song
	Organ	1. 1 free piece from the works of J. S. Bach 2. 1 romantic piece
	Composing	Submit 2 of your own compositions from the last 4 years (any instrumentation) (Sheet music submissions must be submitted as PDF files)
	Piano	2 free songs with different composers
M.A	Convergent Arts	1. Perform two pieces from each of the four major musical periods (Baroque, Romantic, Classical, and Contemporary) in 10 minutes or less each (2 pieces) 2. submit one small paper or research report (3 pages in A4 size) related to music theory and analysis (translation into Korean is required)
	Music therapy	Submit a video of yourself singing one 3-5 minute free-form song accompanied by piano or guitar. (No nursery rhymes, but you may bring sheet music)

※ For undergraduate music majors, submit a composition for the master's program entrance examination



개인정보 이용 동의서 (Privacy Policy Agreement, 个人资料提供同意书)

한세대학교는 외국인 특별전형 입학 지원과 관련하여 아래와 같이 개인정보를 수집·이용 및 제3자에게 제공하고자 합니다.

내용을 자세히 읽으신 후 동의 여부를 결정하여 주십시오. 한세대학교 개인정보처리방침은 홈페이지(www.hansei.ac.kr) 참조

Hansei University intends to collect and use personal information and provide it to third parties in connection with the application for admission to the special admission for foreigners as follows. Please in detail read it and decide whether to agree or not. Refer to the website (www.hansei.ac.kr) for the personal information processing policy of Hansei University.

韩世大学针对外国人特别录取入学申请,将收集以下个人信息提供给第三者. 请仔细阅读内容后再决定是否同意.

韩世大学个人信息处理方针请参考网站(www.hansei.ac.kr)

·개인정보 수집·이용에 대한 동의 (필수사항)

Consent for personal information collection and utilization 个人信息收集-使用同意(必需事项)

- ① 개인정보의 수집·이용 목적 : 외국인 특별전형 입학 지원 관리
- ② 수집하려는 개인정보의 항목 : [필수정보] 이름, 국적, 생년월일, 성별, 모국어, 가족 정보, 이메일, 연락처, 거주지 주소, 출신학교 (재학) 학교의 성적, 여학능력, 학력조회, 재정보증서, 자기소개서 및 수학계획서 등 입학에 관련된 전반 서류
- ③ 개인정보의 보유 및 이용 기간 : 5년
- ④ 개인정보의 수집·이용에 대해 거부할 권리가 있으며, 이를 거부할 경우 외국인 특별전형 입학과정에 제한을 받을 수 있습니다.
- ① Purpose of Collection and Use of Personal Information: Special Application Management for Foreigners
- ② Personal information items you want to collect: Required information: Name, nationality, birth date, gender, native language, family information, e-mail, contact information, residence address, school grades, language ability, academic background check, financial guarantee, self-introduction letter, academic plan, etc.
- ③ Preservation and use of personal information: 5 years
- ④ You have the right to refuse to collect and use personal information, and if you refuse to do so, you may be restricted from the special admission process for foreigners.
- ① 个人信息的收集-使用目的: 外国人特别形式入学申请管理
- ② 想要收集的个人信息项目: 必需信息: 姓名, 国籍, 出生年月日, 性别, 母语, 家庭信息, 电子邮件, 联系方式, 居住地址, 就读学校的成绩, 语言能力, 学历查询, 财政保证书, 自我介绍书和学业计划书等 有关入学的全部文件
- ③ 个人信息的保存及使用时间: 5年
- ④ 有权拒绝收集和利用个人信息, 如拒绝, 则外国人特别录取入学过程可能会受到过程限制

개인정보의 수집·이용에 동의하십니까? 동의 동의하지 않음
 你同意收集和利用个人信息吗? 同意 不同意
 Do you agree to collect and use personal information? Agree Disagree

·고유식별정보 수집·이용에 대한 동의

Consent to the collection and use of unique identifying information 对收集与使用固有识别信息的同意

- ① 수집하려는 개인정보의 항목 : 고유식별정보 - 여권번호, 외국인등록번호
- ② 고유식별정보의 수집·이용에 대해 거부할 권리가 있으며, 이를 거부할 경우 외국인 특별전형 입학과정에 제한을 받을 수 있습니다.
- ① Item of personal information to be collected: Unique identification information - passport number, alien registration number
- ② You have the right to refuse to collect and use unique identification information, and if you refuse to do so, you may be restricted from the special admission process for foreigners.
- ① 个人信息项目: 固有识别信息 - 护照号码, 外国人登记号码
- ② 有权拒绝收集、使用固有识别信息, 如果拒绝, 外国人特别录取的入学过程将受到限制

고유식별정보의 수집·이용에 동의하십니까? 동의 동의하지 않음
 同意收集与使用固有识别信息吗? 同意 不同意
 Do you agree with the collection and use of unique identification information? Agree Disagree

·제3자 제공에 대한 동의

Consent to consignment and provision of personal information 关于提供第三方的同意

개인정보를 제공받는 자 个人信息提供者 who receives personal information	제공받는 자의 개인정보 이용목적 被提供者的个人信息使用目的 Purpose of using personal information of the recipient	제공하는 개인정보 항목 提供的个人信息项目 Personal information items provided	제공받는 자의 보유·이용 기간 被提供者的保留-使用期间 Hold and use period of the person receiving the information
법무부, 대학교육협의회, 한국연구재단 Ministry of Justice, Council for University Education, Korea Research Foundation 法务部, 大学教育协议会 韩国研究财团	외국인 유학생 관리보고 Report on the Management of Foreign Students 外国留学生管理报告	이름, 국적, 학과, 학번, 성별, 보험정보, 여학능력 등 Name, nationality, department, Number of student, gender, insurance information, language ability, etc 姓名, 国籍, 学科, 学号, 性别, 保险信息, 语言能力等	12 개월 12 Month 12个月

개인정보의 제3자 제공을 거부할 권리가 있으며, 이를 거부할 경우 외국인 특별전형 입학과정에 제한을 받을 수 있습니다.
 You have the right to refuse to provide personal information to a third party, and if you refuse to do so, you may be restricted from the special admission process for foreigners.
 有权拒绝向第三方提供个人信息, 如拒绝提供, 则外国人特别录取入学过程可能会受到限制

개인정보의 제 3자 제공에 동의하십니까? 동의 동의하지 않음
 同意提供第三方个人信息吗? 同意 不同意
 Do you agree to provide personal information to a third party? Agree Disagree

202 년 월 일

작성자 이름(申请人, Name) _____서명(签名, Signature)

한세대학교 총장 귀하 (To President of Hansei University, 韩世大学 贵中)

비상하라! 더 높은 곳을 향하여!
Soar High! Reach Higher!
飞翔吧! 向着更高地地方!



한세대학교
HANSEI UNIVERSITY

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